

Bongani Community Development Centre

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The Managing Director

Please, please help our needy children

It is our pleasure to write this letter to you since this can assist in realizing our objectives.

Bongani Community Development Centre is a non-profit making charity organization currently depending strictly on donations and sponsorship. We are a section 18A Public Benefit Organization (PBO) registered with South African Revenue Service and the Department of Social Development at the Head Office in Pretoria.

The mission of the Bongani Community Development Centre is the upliftment of the quality of life of all South Africans from impoverished backgrounds and empowering them so that they can participate and contribute positively toward the building of a better society in South Africa.

The services of Bongani Community Development Centre include eight programs, namely, Skills development, Poverty Alleviation, Home-Based Care, Education Awareness, Street Relief, Sports, Garden Farming and Old Age Care Services.

Currently, we serve 311 children in our main program called **Education Awareness**. This programme focuses to assist our Orphans and other Vulnerable Children with their school work, bursaries, organize edutainment trips, school uniforms etc.

Our research has indicated that, compared to other children, orphans and other vulnerable children are more likely to do badly at school and/or drop out of school, take drugs and become involved in crime.

Hence we humbly request your company and honourable staff members put our application on your notes board and assist us with any of the following educational material:

BOYZ LIST

Quantity	Description	Size
10	Boys grey long trousers	6-7
5		7-8
5		8-9
5		9-10
5		10-11
5		11-12

Quantity	Description	Size
15	Boys white long sleeve shirts	Small
10		Medium
10		Large

Quantity	Description	Size
7	Boys black shoes	1
7		2
7		3
4		4
5		5
5		6

GIRLS LIST

Quantity	Description	Size
10	Girls grey long trousers	6-7
7		7-8
7		9-10
6		10-11
5		11-12

Quantity	Description	Size
15	Girls blue long sleeve shirts	Small
10		Medium
7		Large
3		X - large

Quantity	Description	Size
8	Classic girls black shoes	1
7		2
5		3
5		4
5		5
5		6

STATIONERY

Quantity	Description
20	Colour Wax Crayons 12s
20	Staedtler Tradition HB Pencils
20	Pritt Glue Stick
20	Counter Books 192
70	A4 Exercise Books 72 page
70	Erasers
70	Rulers
70	A4 Pocket Files 10 - Page
50	12 - Digit Calculator
20	Scientific 2 – Line 12-Digit Calculator
100	Bic Crystal Medium Black Pens

Used business magazines will be highly appreciated for referrals, homework & assignments.

In our location there is no sport field, entertainment centres or even a proper library. We will appreciate if you can adopt and sponsor our organization at least for one year as part of your social responsibility. Please find attach **current** photos of our beneficiaries in order to see how needy children are suffering. They are travelling in a dangerous field every time when they go to school. Some of these are the victims of abuse, rape and child molestation.

Our organization is ready with the followings:

- * NPO Certificate
- * PBO TAX Exemption
- * Donation invoice and
- * Thanksgiving letter if required by your company.

Yours in community development

Bongani Mthombeni (Mr)
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