

Dear Colleague, our highly successful Postgraduate Capacitation workshop is now being expanded and presented as a four-day Spring School for postgraduate students!

Date: 16-19 September 2013

Venue: Johannesburg Theatre, Braamfontein

This Spring School focuses on a number of pivotal topics for postgraduate students:

- How to write grant applications/ funding proposals;***
- How to write a research proposal;***
- Key project management principles in research;***
- Understanding fundamental concepts in research design and methodology;***
- Guidelines in writing a thesis and research report;***
- How to write and publish an academic paper;***
- Tips on how to make poster and oral presentations on your research;***
- Mentorship in the postgraduate and research context; and***
- Using our Personal and Professional Development Contract to achieve your research-related goals.***

There will be plenty of time for individual and group exercises, and for you to get feedback on your writing from the facilitator. So please bring along a sample of your writing, whether this is a draft research proposal, thesis chapter or paper.

The workshop facilitator is Dr Layla Cassim, B.Pharm. (cum laude), PhD (Pharmacology), MBA (cum laude).

Attendance at the Spring School includes a free copy of the Postgraduate Toolkit on CD, developed by Dr Cassim.

The cost of the Spring School is R5000 per person. A 10% discount is offered for five or more registrations from the same institution.

To register, please complete the registration form on the next page. For more information, please contact Dr Layla Cassim on lcassimers@gmail.com or 0749995847. You can also visit www.laylacassim.co.za.

Spring School for Postgraduate Students, 16-19 September 2013, Johannesburg Theatre

1 Registration

Please complete the form below and email it to Dr Layla Cassim on lcassimers@gmail.com.

Your title, full name and surname	
Your organisation (if attending in your personal capacity, please state "Private")	
Physical Address	
Your contact telephone number	
Your email address	
Full name, telephone number and email address of the person in the Finance Department responsible for payment	
Your signature	
Your line manager's signature indicating authorisation to attend the workshop (if applicable)	
If you are a person with a disability, please let us know what reasonable accommodation you may require.	
Please state any special dietary requirements.	

An invoice will be sent to you once you have completed the registration form and emailed it to Dr Cassim.

2 Banking details

Please make your payment into the following bank account:

Account holder	Layla Cassim ERS Consultants CC
Account number	4074692566
Bank	ABSA
Branch	Oakdene
Deposit reference	Your surname AND name of your institution (e.g. "Khanyile Wits")
Bank's SWIFT number (for international deposits)	ABSAZAJJ

DEADLINE FOR REGISTRATION: 2 SEPTEMBER 2013
DEADLINE FOR FULL PAYMENT: 9 SEPTEMBER 2013